Terms of Reference of the Committee of Experts on Quality and Safety Standards in Pharmaceutical Practices and Pharmaceutical Care (CD-P-PH/PC)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of Committee: Subordinate body of the European Committee on Pharmaceuticals and Pharmaceutical Care (Partial Agreement) (CD-P-PH)
Terms of reference valid from: 1 January 2016 until 31 December 2017

Main tasks

Under the authority of the CD-P-PH, the CD-P-PH/PC will

i) develop and carry out a programme of activities aiming at improving public health care in Europe through promoting knowledge, skills, attitudes and values in care and practices involving pharmaceuticals. In particular, these activities comprise the implementation of quality assessment in pharmaceutical practices and pharmaceutical care through quality indicators, the provision of guidance on the quality and safety of pharmacy-preparations such as formularies on paediatric pharmacy-preparations, automated-dose dispensing, and offering a platform for the exchange of information, maintaining and building expertise on approaches for vigilance, and the safety of practices of foreign traditional medicine, in particular TCM, in Europe;

ii) assist in monitoring the adequate implementation of the results of the relevant activities at national levels in States Parties to the Convention on the Elaboration of a European Pharmacopoeia and assist the CD-P-PH in the evaluation and follow-up of the programme of activities mentioned in item i);

iii) promote the further development of pharmaceutical professionals, expertise, roles and cooperation of all partners within the medication and care chain, in particular the pharmacist, the doctor and the nurse, and care-givers;

iv) maintain and develop links with national, European institutions and international organisations and professional bodies active in the fields of practice and care involving pharmaceuticals;

v) assess the impact of the results of its work programme in the States Parties to the Convention on the Elaboration of a European Pharmacopoeia.

Pillar/Sector/Programme

Pillar: Human rights
Sector: Ensuring social rights
Programme: European Directorate for the Quality of Medicines and HealthCare (EDQM)

Expected Results

Taking into account:

- the impact of current and on-going demographic and societal changes in Europe, multi-professional approaches in healthcare and healthcare budget constraints, posing a risk of impaired quality of medicinal treatment and of inequalities in healthcare,
- the critical importance of ensuring the appropriate use of medicines and the compliance with prescriptions,

¹ « Pharmaceutical Care is the responsible provision of medication with a view to improve the quality of life of patients” (Hepler et Strand, 1989). Council of Europe Resolution AP (93) 1 on the role and vocational training of the pharmacist refers to this quality principle.
- the national competency of member States as regards pharmaceutical practices and care which are not regulated by European treaties,

- the need to promote Pharmaceutical Care throughout the medication chain and the key role of pharmacists in liaising with the patients and doctors, nurses, and care-givers,

in 2016 and 2017, the CD-P-PH/PC will

- support authorities, professional associations and key-users in implementing and using validated sets of indicators for the quality of Pharmaceutical Care focusing on four (4) areas of Pharmaceutical Care, through the provision of specific trainings and guidance (including support in data aggregation/analysis processes and use of information derived from indicators for policy-making and for the improvement of professional standards and quality of care);

- carry out training events for policy-makers and professional associations (including key-users of quality indicators);

- establish a partnership platform/network for supporting implementation and use of Pharmaceutical Care quality indicators and for information/expertise exchange for the above purposes;

- support the implementation of best practices for the reconstitution of medicines in the frame of promoting the implementation and practical use of Resolution CM/ResAP(2011)1 on Quality and Safety Assurance Requirements for Medical Products Prepared in Pharmacies for the Special Needs of Patients, through a publication and distant learning events for authorities and stakeholders, one each;

- support the implementation of best practices for automated dose dispensing of medicines in Europe that ensure patient safety, added value for the patient and patient care, through a publication, distant learning events for authorities and stakeholders, one each.

- support authorities to prevent inequalities in access to medication and risk for public health under healthcare budget constraints through responsible use of medicines by the means of a study report about the national policies, practices and processes implemented in Europe and the public governance of healthcare systems.

Composition

Members:

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate a representative from the relevant health authorities dealing with pharmaceutical practices and care. The representatives may include experts responsible for the preparation of national policies in the field of pharmaceutical practices and care. Each member of the CD-P-PH/PC shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives’ participation in the meetings of the CD-P-PH/PC. The travel and subsistence expenses of the Chair’s participation in the meetings of the CD-P-PH/PC are borne by specific budget appropriations for the CD-P-PH/PC.

Participants:

Committees or other bodies of the Council of Europe engaged in related work, as well as the Parliamentary Assembly, the European Court of Human Rights, the Congress of Local and Regional Authorities of the Council of Europe, the Council of Europe Commissioner for Human Rights and the Conference of INGOs of the Council of Europe may send a representative, without the right to vote and at the expense of their corresponding administrative budgets;
Council of Europe member States other than mentioned above under “Members” and other States with observer status to the European Pharmacopoeia Commission may send a representative to the meetings of the CD-P-PH/PC, without the right to vote or defrayal of expenses;

Observer States to the Council of Europe may send a representative, without the right to vote and without defrayal of expenses;

The European Union is entitled to appoint a representative to the meetings of the CD-P-PH/PC, without the right to vote and without defrayal of expenses;

The World Health Organisation (WHO) may send a representative to the meetings of the CD-P-PH/PC, without the right to vote or defrayal of expenses.

Observers:

Any non-governmental organisation active in the field may ask for observer status with the CD-P-PH/CMED and be allowed to send a representative to its meetings, without the right to vote or defrayal of expenses.

Observer status is granted on the basis of a unanimous decision by the CD-P-PH. In the event where unanimity is not attained, the matter may be referred to the Committee of Ministers at the request of two-thirds of the members of the CD-P-PH.

Working methods

Meetings:

37 members, 2 meetings in 2016, 2 days
37 members, 2 meetings in 2017, 2 days

The CD-P-PH/PC will hold regular meetings and will carry out its programme of activities using scientific and public health orientated approaches, where applicable, and use structured and systematic approaches for proposals for new projects and for carrying out repeated activities such as surveys.

The orientation of the programme of activities is multidisciplinary.

The rules of procedure of the CD-P-PH/PC are governed by Resolution CM/Res (2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

With a view to reaching its objectives, the CD-P-PH/PC may arrange consultations, by means of hearings or by any other means, and organise conferences and seminars, as appropriate. Where necessary, in order to expedite the progress of its work, the CD-P-PH/PC may entrust a limited number of its members with a specific task.
Budgetary information

Amount foreseen in the draft Programme and Budget 2016-2017

### 2016

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<th>Meetings per year</th>
<th>Number of days</th>
<th>Members (at sending authorities' expense)</th>
<th>Plenary</th>
<th>Bureau</th>
<th>Subordinate structures/ Working groups</th>
<th>Secretariat (A, B)</th>
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### 2017

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