EUROPEAN COMMITTEE ON ORGAN TRANSPLANTATION (PARTIAL AGREEMENT) (CD-P-TO)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: Steering Committee

Terms of reference valid from: 1 January 2016 until 31 December 2017

MAIN TASKS

Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia, without prejudice to the competences of the other relevant committees, the CD-P-TO will oversee and co-ordinate the Council of Europe’s work in the field of transplantation of organs, tissues and cells and advise the Committee of Ministers on all questions within its field of competence. Taking due account of relevant transversal perspectives, the overall aim is to ensure social rights by elaborating and promoting the principle of non-commercialisation of organ, tissue and cell donation, strengthening measures to avoid trafficking of organs, tissues and cells and, in general, elaborating high ethical, safety and quality standards in the field of organ transplantation and tissues and cells for human application. In particular, the CD-P-TO is instructed to:

(i) monitor practices in Europe and identify and study emerging challenges with regards to ethical, quality and safety standards for the transplantation of organs and the human application of tissues and cells;
(ii) elaborate quality and safety standards in the field and provide guidance for their implementation; in particular, by carrying out regular revisions and updates to the Guide to the quality and safety of organs for transplantation, and the Guide to the quality and safety of tissues and cells for human application;
(iii) assist member States in improving their donation and transplantation services, whilst promoting the principle of voluntary non-remunerated donation;
(iv) examine the organisational structures concerning organ transplantation and human application of tissues and cells with a view to addressing the causes of shortages;
(v) regularly collect and analyse international data on donation and transplantation/human application of human organs, tissues and cells for publication in the Newsletter Transplant;
(vi) co-operate with the Committee on Crime Problems (CD-PC) in the implementation of all aspects of the fight against trafficking in human organs covered by the Convention against Trafficking in Human Organs (ETS No. 216);
(vii) elaborate legal and policy guidance in the field; in particular by approving proposals for resolutions prepared for adoption by the Committee of Ministers, in its composition restricted to the representatives of the States members of the Partial Agreement of the Convention on the Elaboration of a European Pharmacopoeia;
(viii) assist member States in improving their transplantation services; in particular by developing links between national health authorities responsible for organs, tissues and cells and experts throughout Europe and ensure the transfer of knowledge and expertise;
(ix) contribute to the training of health professionals on organ, tissue and cell donation through the identification of needs and the elaboration of tailored support material;
(x) raise awareness among the general public on organ, tissue and cell donation and provide information on matters of interest;
(xii) co-operate with the Committee on Bioethics (DH-BIO) in the implementation of all aspects of transplantation covered by the Convention on Human Rights and Biomedicine (ETS No. 164) and its Additional Protocol on transplantation of organs and tissues of human origin (ETS No. 168);
(xiii) while taking account of the progress of its work, prepare, under its own responsibility, proposals for the Programme of Activities for the coming years;
(xiv) take due account of a gender perspective in the performance of its tasks;
(xv) take the pertinent aspects of the European Convention on Human Rights into consideration in its thematic work;
(xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility¹, in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers.

¹ Cf. Relevant decision of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in Appendix 1.
**PILLAR/SECTOR/PROGRAMME**

**Pillar:** Human Rights  
**Sector:** Ensuring Social Rights  
**Programme:** European Directorate for the Quality of Medicines and Healthcare (EDQM)

**SPECIFIC TASKS**

(i) Update and publish the Guide to quality and safety of organs for transplantation, and the Guide to the quality and safety of tissues and cells for human application;  
(ii) Perform international surveys on organ transplantation and donation and regularly publish results in the Newsletter Transplant;  
(iii) Elaborate tools for member States to promote constant improvements in ethical, organisational and regulatory frameworks for transplantation by means of Resolutions, policy guidelines and technical reports;  
(iv) Support national initiatives and participate in assistance activities to support national organisations in improving their donation and transplantation programmes, to promote the principles defended by the Council of Europe and to raise public and professional awareness on donation and transplantation issues;  
(v) Promote the organisation of the European Organ Donation Day, hosted every year in a different country with the support of local governmental organisations or others.

**COMPOSITION**

**Members:**  
Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate one representative of the highest possible rank with expertise in the field of organ transplantation and/or one representative of the highest possible rank with expertise in the field of tissues and cells for human application. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.  

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives’ participation in the meetings of the CD-P-TO. The travel and subsistence expenses of the Chair will be borne by the specific budgetary appropriations of the CD-P-TO.  

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

**Participants:**  
The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:  
- Parliamentary Assembly of the Council of Europe;  
- Congress of Local and Regional Authorities of the Council of Europe;  
- European Court of Human Rights;  
- Council of Europe Commissioner for Human Rights;  
- Conference of INGOs of the Council of Europe;  
- Committee on Bioethics (DH-BIO);  
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:  
- Council of Europe member States other than those mentioned above under “Members” and other States with observer status to the European Pharmacopoeia Commission;  
- European Union;  
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;  
- World Health Organization (WHO).

**Observers:**  
The following may send representatives, without the right to vote and without defrayal of expenses:  
- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant cooperation activities.

**WORKING METHODS**

**Plenary meetings:**  
37 members, 2 meetings in 2016, 2 days  
37 members, 2 meetings in 2017, 2 days  

Extraordinary meetings of the CD-P-TO can be convened upon request by the Chairperson or Vice-Chairperson.
Bureau meetings:
8 members, 1 meeting in 2016, 1 day
8 members, 1 meeting in 2017, 1 day

The Committee will also appoint a Gender Equality Rapporteur from amongst its members.

The rules of procedure of the Committee are governed by Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

With a view to reaching its objectives and to enable multidisciplinary working methods, the committee may in derogation of CM/Res(2011)24, within the limit of budgetary attributions, create subordinate bodies.

BUDGETARY INFORMATION*

<table>
<thead>
<tr>
<th>Meetings per year</th>
<th>Number of days</th>
<th>Members</th>
<th>Plenary €</th>
<th>Bureau €</th>
<th>Subordinate structures / Working groups</th>
<th>Secretariat (A, B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>2</td>
<td>37</td>
<td>2 900</td>
<td>3 000</td>
<td>-</td>
<td>1 A ; 1 B</td>
</tr>
<tr>
<td>2017</td>
<td>2</td>
<td>37</td>
<td>2 900</td>
<td>3 000</td>
<td>-</td>
<td>1 A ; 1 B</td>
</tr>
</tbody>
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*The costs presented above take into consideration the per diem, travel, interpretation, translation and document printing. Costs calculated on the basis of the per diem and recharged services costs at their 2016 level.

APPENDIX 1 - RELEVANT DECISION OF THE COMMITTEE OF MINISTERS AND LIST OF CONVENTIONS

CM/Del/Dec(2013)1168/10.2 (Review of Council of Europe conventions)

9. [The Deputies] instructed the steering and ad hoc committees to carry out, at regular intervals, within the limits of the available resources and bearing in mind the priorities of each committee, an examination of some or all of the conventions for which they have been given responsibility, in co-operation, where appropriate, with the relevant convention-based bodies, in order to:
- propose ways of improving the visibility, impact and efficiency of some or all of the conventions for which they have been given responsibility;
- draw the attention of member States to the relevant conventions;
- where necessary, identify any operational problems or obstacles to ratification of the relevant conventions, and draw the attention of member States to reservations which impact substantively on the effectiveness of their implementation;
- encourage States to regularly examine the possibility and/or desirability of becoming a Party to new Council of Europe conventions;
- assess the necessity or advisability of drafting amendments or additional protocols to the conventions for which they have been given responsibility or drafting supplementary conventions;
- and to report back to the Committee of Ministers.

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CD-P-TO

| 84 | European Agreement on the Exchange of Tissue-Typing Reagents (Note 1) |

(Note 1) The CD-P-TO had carefully examined at its 14th meeting (Rome, 9-10 October 2014) the European Agreement on the Exchange of Tissue-Typing Reagents and decided that, considering the state-of-the-art advances in the field of tissue-typing, this Treaty should be declared inactive without further need for promotion or monitoring by the CD-P-TO.