

Decision

The Deputies, in their composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia approved the terms of reference of the CD-P-TS (European Committee on Blood Transfusion) during their meeting on 21-23 November 2017 in Strasbourg.

EUROPEAN COMMITTEE ON BLOOD TRANSFUSION (PARTIAL AGREEMENT) (CD-P-TS)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: Steering Committee

Terms of reference valid from: **1 January 2018 until 31 December 2019**

PILLAR/SECTOR/PROGRAMME
<p>Pillar: Human Rights Sector: Ensuring Social Rights Programme: European Directorate for the Quality of Medicines and HealthCare (EDQM)</p>
MAIN TASKS
<p>Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia, the CD-P-TS will oversee and co-ordinate the Council of Europe's work in the field of blood transfusion and advise the Committee of Ministers on all questions within its field of competence. Taking due account of relevant transversal perspectives, the overall aim is to ensure social rights by elaborating and promoting high ethical, safety and quality standards in the field of blood transfusion. In particular, the CD-P-TS is instructed to:</p> <ul style="list-style-type: none"> (i) examine questions related to human blood transfusion, notably as regards quality and safety standards and their implementation, including collection, preparation, testing, storage, distribution and appropriate use of human blood and its components; (ii) assist member States in improving and, if needed, in restructuring their blood transfusion services by promoting principles of voluntary, non-remunerated donations; (iii) propose ethical, safety and quality standards for professional practices and blood component specifications; (iv) ensure the transfer of knowledge and expertise and develop the competencies of experts through training and networking; (v) monitor practices in Europe and assess epidemiological risks and, in particular, the emergence of new blood-borne transmissible infectious agents that might jeopardise the safety of blood transfusion; (vi) promote standards in the collection, preparation, testing and use of blood and blood components using the latest scientific developments, in particular by updating the technical appendix to Recommendation R(95)15, also known as the "Guide to the Preparation, Use and Quality Assurance of Blood Components", and by regularly publishing it and promoting its implementation; (vii) ensure availability of rare blood units by means of the European Database of Frozen Blood Units of Rare Groups; (viii) approve proposals for resolutions prepared for adoption by the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia; (ix) organise external quality assessment programmes (EQA), such as proficiency testing schemes, to measure the performance of testing laboratories in blood establishments; (x) assist members States in the implementation of harmonised quality management systems and standards in blood establishments; (xi) participate in or organise scientific symposia/congresses to promote the implementation of the standards described in the Guide to the preparation, use and quality assurance of blood components and increase the visibility of the EDQM's activities in the field of blood transfusion; (xii) co-operate with the Committee on Bioethics (DH-BIO) in the implementation of the Convention on Human Rights and Biomedicine (ETS No. 164) as far as blood transfusion is concerned;

- (xiii) while taking account of the progress of its work, prepare, under its own responsibility, proposals for the programme of activities for the coming years;
- (xiv) take due account of a gender perspective in the performance of its tasks;
- (xv) take the pertinent aspects of the European Convention on Human Rights into consideration in its thematic work;
- (xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,¹ in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers.

SPECIFIC TASKS

- (i) Update the relevant standards and publish a new edition of the “Guide to the Preparation, Use and Quality Assurance of Blood Components” in response to scientific progress in the field of blood transfusion.
- (ii) Organise international surveys to gather European data on the collection, testing and use of blood components and haemovigilance, analyse the data and make them available in annual reports to be published on the EDQM’s website.
- (iii) Provide member States with tools to assess and improve plasma supply management.
- (iv) Provide blood establishments with tools to assess and improve the performance of testing laboratories.
- (v) Provide blood establishments with tools to implement and develop quality management systems and to implement the European standards.
- (vi) Provide member States with guidance on data collection on the incidence and prevalence of sexually-transmitted infections in the general population, in blood donors and among individuals with risky sexual behaviours for use as a scientific basis for amendments to donor deferral policy.
- (vii) Improve visibility of Council of Europe activities in the field of blood transfusion.

COMPOSITION

Members:

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate one representative of the highest possible rank with expertise in a field covered by these terms of reference. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives’ participation in the meetings of the CD-P-TS. The travel and subsistence expenses of the Chair will be borne by the specific budgetary appropriations of the CD P-TS.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

Participants:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Council of Europe Commissioner for Human Rights;
- Conference of INGOs of the Council of Europe;
- Committee on Bioethics (DH-BIO);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- Council of Europe member States other than those mentioned above under “Members” and other States with observer status to the European Pharmacopoeia Commission;
- European Union;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- World Health Organisation (WHO).

Observers:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.
- International professional societies, intergovernmental organisations (IGOs) and non-governmental organisations

¹ Cf. Relevant decision of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in CM(2017)132.

(NGOs) working on topics related to the tasks of the Committee.

WORKING METHODS

Meetings:

38 members, 1 meeting in 2018, 2 days

38 members, 1 meeting in 2019, 2 days

Extraordinary meetings of the CD P-TS can be convened upon request by the Chairperson.

Bureau:

8 members, 1 meeting in 2018, 2 days

8 members, 1 meeting in 2019, 2 days

The Committee will also appoint a Gender Equality Rapporteur from amongst its members.

Representatives taking part in the Committee and its subordinate bodies shall complete a declaration of interest and confidentiality undertaking form (EDQM Form/226).

The rules of procedure of the Committee are governed by Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

With a view to reaching its objectives and to enable multidisciplinary working methods, the committee may, in derogation of CM/Res(2011)24 and within the limit of budgetary attributions, create subordinate bodies.

Budgetary information*

2018

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures / Working groups	Secretariat (A, B)
1	2	38	1 200	1 200	-	1 A; 1 B

2019

Meetings per year	Number of days	Members	Plenary €	Bureau €	Subordinate structures / Working groups	Secretariat (A, B)
1	2	38	1 200	1 200	-	1 A; 1 B

*The costs presented above take into consideration the per diem, travel, interpretation, translation and document printing. Costs calculated on the basis of the per diem and recharged services costs at their 2018 level.