COMMITTEE OF EXPERTS ON QUALITY AND SAFETY STANDARDS IN PHARMACEUTICAL PRACTICES AND PHARMACEUTICAL CARE (CD-P-PH/PC)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 *on intergovernmental committees and subordinate bodies, their terms of reference and working methods.*

Type of committee: Subordinate Body of the European Committee on Pharmaceuticals and Pharmaceutical Care (Partial Agreement) (CD-P-PH)

Terms of reference valid from: **1 January 2020 until 31 December 2021**

PILLAR/PROGRAMME/SUB-PROGRAMME

Pillar: Rule of Law

Programme: Action against crime, safety and security of citizens

Sub-Programme: European Directorate for the Quality of Medicines and Healthcare (EDQM)

MAIN TASKS

Under the authority of the CD-P-PH, the CD-P-PH/PC will:

i. develop and carry out a programme of activities aiming at improving public healthcare in Europe through promoting knowledge, skills, attitudes and values in care and practices involving pharmaceuticals. In particular, these activities comprise the provision and promotion of guidance documents on safe and good use of medicines, such as Resolution CM/Res(2016)1 on quality and safety assurance requirements for medicinal products prepared in pharmacies for the special needs of patients and Resolution CM/ResAP(2016)2 on good reconstitution practices in health care establishments for medicinal products for parenteral use;

ii. assist in monitoring the implementation of the results of the relevant activities at national level in States Parties to the Convention on the Elaboration of a European Pharmacopoeia and assist the CD-P-PH in the evaluation and follow-up of the programme of activities mentioned in item i.;

iii. promote the further development of pharmaceutical professionals, expertise, roles and co-operation of all partners within the medication and care chain, in particular pharmacists, medical doctors, nurses and caregivers;

iv. maintain and develop links with European institutions, national and international organisations and professional bodies active in the fields of pharmaceutical practices and pharmaceutical care.

SPECIFIC TASKS

Taking into account the critical importance of ensuring the appropriate use of medicines and the compliance with therapeutic regimens, the national competency of member States as regards pharmaceutical practices and care which are not regulated by European treaties, and the need to promote patient-centred care and the key role of pharmacists in liaising with the patients, medical doctors, nurses and care-givers,

in 2020 and 2021, the CD-P-PH/PC will:

- promote the implementation of the pharmaceutical care resolution, which provides a framework for the implementation of pharmaceutical care at national level with a view to promoting patient-centred care and advancing appropriate and safe use of medications;

- promote the implementation and use of best practices for the reconstitution of medicines as defined in Resolution CM/ResAP(2016)2 on good reconstitution practices in health care establishments for medicinal products for parenteral use, through e.g. a distance learning event for authorities and stakeholders;

- develop best practices for the medication review process in Europe that ensure patient safety, patient-centred care and best possible therapy outcomes;

- establish best practices for cytotoxic medicines surveillance in Europe aimed at ensuring safe and appropriate use of cytotoxic medications;

- develop best practices for traceability of medicines in hospital setting in Europe to minimise the occurrence of medication administration errors and ensure patient safety;

- provide a forum for exchange of experience on national policies and strategies related to pharmaceutical practices and pharmaceutical care;

- monitor ongoing initiatives in Europe in the public health field, e.g. vaccination and e-health.

COMPOSITION

Members:
Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate a representative from the relevant public health authorities. The representatives may include experts responsible for the preparation and follow-up of national policies in the field of pharmaceutical practices and care. Each member of the CD-P-PH/PC shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives' participation in the meetings of the CD-P-PH/PC. The travel and subsistence expenses of the Chair for participating in the meetings of the CD-P-PH/PC will be borne by the EDQM budget.

Participants:
The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:
- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Council of Europe Commissioner for Human Rights;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:
- Council of Europe member States other than those mentioned above under "Members" and other States with observer status to the European Pharmacopoeia Commission;
- European Union;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- World Health Organization (WHO).

Observers:
The following may send representatives, without the right to vote and without defrayal of expenses:
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant cooperation activities;
- international professional societies, intergovernmental organisations (IGOs), and non-governmental organisations (NGOs) working on topics related to the tasks of the CD-P-PH/PC.

Observer status is granted on the basis of a unanimous decision by the CD-P-PH. In the event where unanimity is not attained, the matter may be referred to the Committee of Ministers at the request of two-thirds of the members of the CD-P-PH.

WORKING METHODS

Plenary meetings:
38 members, 2 meetings in 2020, 2 days
38 members, 2 meetings in 2021, 2 days

Representatives taking part in the Committee of Experts and, if applicable, its subordinate working parties shall complete a declaration of interest and confidentiality undertaking form (EDQM Form/226).

The CD-P-PH/PC will hold regular meetings and carry out its programme of activities using scientific and public health-oriented approaches, structured and systematic approaches for proposals for new projects and for carrying out repeated activities such as surveys.

The rules of procedure of the CD-P-PH/PC are governed by Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

With a view to reaching its objectives and to enabling multidisciplinary working methods, the CD-P-PH/PC may arrange consultations, by means of hearings or by any other means, and organise conferences and seminars, as appropriate. Where necessary, in order to expedite the progress of its work, the CD-P-PH/PC may entrust a limited number of its members with a specific task.

Whenever appropriate, the CD-P-PH/PC will prioritise environmentally sound working methods, such as virtual meetings facilitated by information technology and written consultations.