

ANNEX 2 – Indicative Allocation for key activities and estimated days

Note: Only final deliverables are mentioned, but each activity will require drafting of documents, reports as needed.

Start Date: 10/2020	Estimated experts number among the selected pool	Estimated Expert days	Estimated EDQM Coordinator days	Estimated duration
OUTPUT 1				6 months
OUTPUT 1.1				
Methodology and planning finetuning	7	35	30	
Developping ToRs for involved parties	1	5	10	
Research activities	2	30	20	
<i>Inception report</i>		0	20	
OUTPUT 1.2				
Gap/contextual analysis	7 (for input) & 2 (consolidation of input)	75	15	
Validation	2	10	5	
<i>Restructuration proposals</i>	1	5	10	
		160	110	
>>>> Estimated number of missions to be done by the providers: 1 Mission, 7 experts – 4 days				
OUTCOME 2				12 months
OUTPUT 2.1				
Methodology	2	10	10	
Analysis and AS-IS Model	2	20	15	
Business requirements gathering	2	40	5	
Validating BR with case scenarios & TO-BE Model	2	60	10	
Training	2	20	5	
<i>Report on IT system</i>	2	10	5	
		160	50	
OUTPUT 2.2				
Investment plan Methodology	2	10	10	
Strategic orientation	2	10	10	
Needs assessment	2	30	20	
Validation	2	20	5	
Preliminary feasibility analysis	2	30	10	
Training	2	20	5	
<i>Report on investment plan</i>	2	10	5	
		130	65	

Start Date: 10/2020	Estimated experts number among the selected pool	Estimated Expert days	Estimated EDQM Coordinator days	Estimated duration
OUTPUT 2.3				
Methodology	2	20	15	
<i>Regulatory oversight</i>				
Modelling	2	20	15	
Validation modelling	2	10	0	
Change control strategy	2	10	0	
Validation strategy	2	10	5	
<i>BEs</i>				
Modelling	2	20	15	
Validation modelling	2	10	5	
Change control strategy	2	10	0	
Validation strategy	2	10	5	
<i>Report action plans</i>	4	20	45	
		140	105	
>>Estimated number of missions to be done by the providers: 8 Missions, 2 experts – 5 days, each				
OUTCOME 3				6 months
OUTPUT 3				
Methodology	1	5	15	
Mapping	1	5	20	
Gap analysis	1	5	10	
Training action plan	1	5	5	
Twining	1	0	15	
<i>Training action plan report</i>		0	5	
		20	70	
CONFERENCE				
Conference preparation	7	21	10	
<i>Conference proceedings</i>			10	
		21	20	
>>Estimated number of missions to be done by the providers: 1 Missions, 7 experts –2 days, each				
Progress reporting for the EC			40	
TOTAUX		631	440	